

Recovery Act Bulletin

SUBJECT: CALIFORNIA ARRA RECOVERY TOOL WORKSHOPS / WEBINAR	NUMBER: 09-14
REFERENCES: AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 (ARRA) OFFICE OF MANAGEMENT AND BUDGET MEMORANDUM	DATE ISSUED: August 17, 2009
	SUPERSEDES:

TO: Agency Secretaries
Department Directors
Departmental Budget Officers
Departmental Accounting Officers
Department of Finance Budget Staff

FROM: California Recovery Task Force

The purpose of this bulletin is to inform departments of a webinar which will provide an overview of the California ARRA Accountability Tool (CAAT).

Purpose The Office of the State Chief Information Officer (OCIO) on behalf of the California Recovery Task Force will be conducting a workshop/webinar on Tuesday, August 18, 2009. The purpose is to provide an overview of the California ARRA Accountability Tool (CAAT), and to answer questions concerning reporting California's ARRA data using the CAAT.

Directive Departments interested in attending the workshop in-person should register at: CAAT.HELP@state.ca.gov. Space is limited and is subject to availability. Departments interested in attending via webinar should also register. Information on how to register is given below.

Background The CAAT Project was initiated in order to create an online data filing capability that allows California State agencies that receive federal ARRA funds to provide required data about funds received and disbursed, along with the impact of those funds. The online system resulting from the projects is referred to as the "CA ARRA and Accountability Tool", or CAAT.

The CAAT application is designed to collect data from State Agencies (prime recipients) and designated sub-recipients who may have received ARRA funds through a given federal Agency. Only State Agency personnel (prime recipients) will be able to access the CAAT application directly. Sub-recipients will be able to provide required data via other methods.

Workshop Information **Where:** The workshop will be held at:

OCIO – Headquarters
Zinfandel Conference Room
1325 J Street, Suite 1600

When: Two sessions of the same workshop will be provided at the following times:

Session #1 – 1:00 – 2:00

Session #2 – 2:30 - 3:30

What to Expect – The following topics will be covered

- A reminder of the California ARRA reporting requirements and the responsibilities of “Submitters” and “Approvers”
- The process for requesting User IDs for the CAAT
- An overview and demonstration of the CAAT
- An overview of the Excel templates and the data required

How to Register

Register to attend in-person (limited space, subject to availability) – To attend either session, contact CAAT.HELP@state.ca.gov by 4:00 on Monday, August 17: Because space is limited, attendance in person will be on a first-come basis. Include the following information in your request”

- Name
- E-Mail address
- Phone number
- Department name
- Program name
- Session

You will receive either a notification confirming your registration or a notification recommending attendance by webinar.

Webinar

Because space in the Zinfandel Conference Room is limited, both sessions will be available via webinar.

Webinar Registration – To register for the webinar:

Session #1 1:00 – 2:00

Space is limited

Reserve your webinar seat now at:

<https://www1.gotomeeting.com/register/174815513>

Session #2 2:30 – 3:30

Space is limited

Reserve your webinar seat now at:

<https://www1.gotomeeting.com/register/128041977>

After registering, you will receive a confirmation email containing information about joining the webinar.

System Requirements:

PC – based attendees

Required: Windows® 2000, XP Home, XP Pro, 2003 Server, Vista

Macintosh®-based attendees

Required: Mac OS®X10.4 (Tiger®) or newer